**The Butterfly Story Fund Guidelines - 2016**

The Butterfly Story Fund is an initiative that will be used to strengthen the capacity of Breast Cancer Survivors (Survivors) in the Thunder Bay area by providing funding to individuals on a case-by-case basis in order to enhance survivorship. The Butterfly Story is a separate entity that has contributed to this fund in order to support survivors.

Our successful joint-venture with Thunder Bay Regional Health Sciences Centre will enable Survivors to cope with their ‘new normal’. Many survivors have shared that during treatment they are so busy just getting through each day that it was hard to imagine that treatment would ever end. When it does, many have mixed feelings. Many people find the time after treatment to be a period of transition and adjustment – and much more of a challenge than they expected. According to the Canadian Breast Cancer Foundation, 1 in 9 Canadian women will develop breast cancer in their lifetime. Although an alarming number, the 5 year survival rate for breast cancer is 88%. As Survivors themselves, the Thunder Bay Breast Cancer Support Group Steering Committee understand the transition women face and will administer The Butterfly Story Fund.

This application is made between an individual (Applicant) and the Breast Cancer Support Group Steering Committee (Committee). All applications are confidential.

The Parties agree as follows:

1. The Butterfly Story Fund will support individuals to enhance their survivorship. The activities may include, but are not limited;
* to attend educational conferences and/or events
* to purchase prosthetics
* to participate in exercise classes (We Did Program)
* to participate in local events (bringing speakers to Thunder Bay)
* to engage in survivorship activities
* to receive support for quality of life activities
1. Funding is only available for breast cancer survivors.Being a “breast cancer survivor” means different things to different people. For our purposes, a cancer survivor is anyone who:
* has finished and is recovering from their active cancer treatment
* is on maintenance treatment
* is having ongoing treatment for cancer that is stable and slow growing
* is on active surveillance
* is in remission
1. The application will not need proof of financial need.
2. All applications will be considered on a case by case basis.
3. An individual may apply for funding to support any survivorship activity but may not apply for the same activity more than once.
4. More than one individual may apply and be approved for the same activity or conference
5. Individuals may only apply for a maximum of 2 activities annually
6. Maximum funding is on an individual basis to a maximum of $1000.00
7. Financial support can be provided by both the Breast Cancer Support Group Steering Committee and the Butterfly Story Fund where applicable.
8. Annual funding cycle is December 31.
9. Applicants do not have to be a member of the Thunder Bay Breast Cancer Support Group.
10. Applications will be reviewed on a monthly basis by the Steering Committee.
11. Funding is not guaranteed for applications received. Should the fund become depleted this program will end.
12. Applications will be accepted in person or by email.
13. Additional expenses incurred which are not identified in the application will not be funded.
14. Upon approval of the application, and in recognition of the financial support the individual will agree to;
	* + Contribute to the monthly newsletter or;
		+ Present to the Breast Cancer Support Group their project/activity or;
		+ Assist with administrative duties at a monthly meeting
		+ Share resources from the conference/seminar
		+ The Breast Cancer support group will consider other ideas to acknowledge the financial support